

CENTER JOINT UNIFIED SCHOOL DISTRICT

www.centerusd.org

Local Control Accountability Plan Goals:

1. CJUSD Students will be challenged and supported to achieve academic success in a clean, safe environment through Multi-Tiered Systems of Support (MTSS)
2. CJUSD students will be College and Career ready through Multi-Tiered Systems of Support (MTSS)
3. CJUSD students and families will be engaged and informed regarding the educational process and opportunities through Multi-Tiered Systems of Support (MTSS)

BOARD OF TRUSTEES SPECIAL MEETING

**District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747**

Livestream:

<https://www.centerusd.org/Board/Board-Livestream/index.html>

Wednesday, July 15, 2020 - 6:00 p.m.

- I. **CALL TO ORDER & ROLL CALL - 5:30 p.m.**
- II. **ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**
 1. Public Employee Performance Evaluation (Certificated) - Superintendent (G.C.§54957)
- III. **PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**
- IV. **CLOSED SESSION - 5:30 p.m.**
- V. **OPEN SESSION - CALL TO ORDER - 6:00 p.m.**
- VI. **FLAG SALUTE**
- VII. **ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION** Info/Action
- VIII. **ADOPTION OF AGENDA** Action
- IX. **COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE AGENDA** Public Comments

Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Superintendent's Office at (916) 338-6409 at least 48 hours before the scheduled Board meeting. [Government Code §54954.2] [Americans with Disabilities Act of 1990, §202.]

NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the schedule meeting, can be viewed at Center Joint Unified School District, Superintendent's Office, located at 8408 Watt Avenue, Antelope, CA. For more information please call 916-338-6409.

- X. BUSINESS ITEMS**
- Governance **A. Resolution #1/2020-21: Resolution to Initiate Provisional Appointment Process to Fill Trustee Position Due to Vacancy** Action
- Governance **B. Board Members to Serve on Board Vacancy Subcommittee** Discussion
- Curr & Inst **C. Plan for 2020-2021 School Year** Action
- XI. ADVANCE PLANNING** Info
- a. Future Meeting Dates:**
- i. Regular Meeting: Wednesday, August 19, 2020 @ 5:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 P.F.E. Road, Roseville, CA 95747**
- b. Suggested Agenda Items:**
- XII. ADJOURNMENT** Action

CJUSD Mission:

Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well-rounded education, and being active citizens of our diverse community.

Center Joint Unified School District

AGENDA REQUEST FOR:	
Dept./Site: Superintendent's Office	Action Item <u> X </u>
To: Board of Trustees	Information Item <u> </u>
Date: July 15, 2020	# Attached Pages <u> 2 </u>
From: Scott Loehr, Superintendent	
Principal/Administrator Initials: <u> </u>	

SUBJECT: Resolution #1/2020-21: Resolution to Initiate Provisional Appointment Process to Fill Trustee Position Due to Vacancy

This resolution will initiate the process to fill the vacancy on the Board.

RECOMMENDATION: The CJUSD Board of Trustees approve Resolution #1/2020-21: Resolution to Initiate Provisional Appointment Process to Fill Trustee Position Due to Vacancy

**BEFORE THE BOARD OF EDUCATION OF
THE CENTER JOINT UNIFIED SCHOOL DISTRICT
COUNTIES OF SACRAMENTO AND PLACER, STATE OF CALIFORNIA**

RESOLUTION NO. 1/2020-21

**RESOLUTION TO INITIATE PROVISIONAL APPOINTMENT
PROCESS TO FILL TRUSTEE POSITION DUE TO VACANCY**

WHEREAS, due to Trustee Milad J'Beily's death on July 2, 2020, his seat on the Center Joint Unified School District Board of Education ("Board") is vacant, notice of which was provided to the Sacramento County Superintendent of Schools; and

WHEREAS, since the timeframe for ordering an election has passed, the Board of Education may make a provisional appointment to fill the vacancy due to a Board Trustee's death pursuant to Government Code section 1770 and Board Bylaw 9223.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Board that the process to appoint a provisional Trustee/member of the Board is initiated to fill the Board Trustee position left vacant by Trustee J'Beily's death, which shall include the establishment of an advisory committee comprised of two members of the Board to review the eligibility of candidates and provide recommendations to the Board in furtherance of this resolution. The Board will take all steps as permissible by law and its bylaws to appoint a member to fill this vacant seat, and the appointed member shall hold office until the next regularly scheduled District Board Trustee election. This appointed Board Trustee shall be afforded all the powers and duties of a Board Trustee upon appointment.

PASSED AND ADOPTED by the Board of Trustees of the Center Joint Unified School District, on July 15, 2020 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Donald Wilson, President
Board of Education
Center Joint Unified School District

CERTIFICATION

STATE OF CALIFORNIA)
)
) ss.
COUNTIES OF SACRAMENTO AND PLACER)

I certify the above is a true copy of a resolution adopted by the Governing Board of the Center Joint Unified School District at a duly noticed meeting held on July 15, 2020.

DATED: July 15, 2020

GOVERNING BOARD OF THE
CENTER JOINT UNIFIED SCHOOL
DISTRICT, COUNTIES OF
SACRAMENTO AND PLACER,
STATE OF CALIFORNIA

By: Scott Loehr
Superintendent

Center Joint Unified School District

Dept./Site: Superintendent's Office
To: Board of Trustees
Date: July 15, 2020
From: Scott Loehr, Superintendent
Principal/Administrator Initials: _____

AGENDA REQUEST FOR:

Action Item _____

Information Item _____

Attached Pages _____

SUBJECT: Board Members to Serve on Board Vacancy Subcommittee

There shall be an establishment of an advisory committee comprised of two members of the Board to review the eligibility of candidates and provide recommendations to the Board in furtherance of Resolution #1/2020-21.

RECOMMENDATION: Discussion only.

Center Joint Unified School District

AGENDA REQUEST FOR:	
Dept./Site: Superintendent's Office	Action Item <u>X</u>
To: Board of Trustees	Information Item _____
Date: July 15, 2020	# Attached Pages <u>17</u>
From: Scott Loehr, Superintendent	
Principal/Administrator Initials: _____	

SUBJECT: Plan for 2020-2021 School Year

After a thorough review of the guidance provided by:

- * Centers for Disease Control
- * California Department of Public Health
- * Sacramento County Department of Health
- * Sacramento County Department of Education
- * Assembly Bill 77 and the related California Education Codes
- * The advice of the CJUSD district's attorney
- * Information from School Insurance Authority

The district put together a comprehensive team to develop this "Playbook" over the last few months. This "Playbook" will allow the district to adapt to current situations as they arise within our community.

RECOMMENDATION: As of July 15, 2020, the district administration recommends that the Board approve Plan 2 of the Playbook for reopening the schools to begin the 2020-21 school year with the understanding that the district may switch between the plans as conditions dictate.

2020-21 SCHOOL YEAR

PLAYBOOK

A GUIDE TO ADDRESS COVID-19

Revised 7/9/2020



This document serves as the thinking as of today for operating preschool through grade twelve at all sites in the Center Joint Unified School District in response to the COVID-19 pandemic for the 2020-2021 school year. ***No decisions have been finalized.***

The document was developed using the guidance of the following entities and documents:

Sacramento County Department of Health	<u>Public Health orders</u>
The United States Department of Health and Human Services - Centers for Disease Control and Prevention (CDC)	<u>CDC Activities and Initiatives Supporting the COVID-19 Response and the President's Plan for Opening America Up Again</u>
The Sacramento County Office of Education (SCOE)	<u>School Year Planning including Special Section for Families/Community 2020-2021</u>
The California Department of Education (CDE)	<u>Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools</u>
EAB (Education Advisory Board)	<u>What K-12 "Return to Learn" Plans are Getting Wrong May 28, 2020</u>
California Department of Public Health	<u>COVID-19 Industry Guidance: Schools and School-Based Programs</u>
AB 77 and Related Education Code	<u>AB 77 and Related Education Code</u>

DECISION TREE

Plan 1	Plan 2	Plan 3
<p>Entry Criteria: Schools are cleared to reopen without social distancing restrictions by:</p> <ul style="list-style-type: none"> Centers for Disease Control and Prevention Sacramento County Health Officer California Department of Education Governor's Office of the State of California <p>Summary Students return to school five days per week without social distancing. All other guidance (face masks, etc. continue to be in place).</p>	<p>Entry Criteria: Social distancing and other guidelines are put in place by the:</p> <ul style="list-style-type: none"> Centers for Disease Control and Prevention Sacramento County Health Officer California Department of Education Governor's Office of the State of California <p>Summary Transitional 40/60 Model Students are in school two days per week and virtual learning three days per week. Follows all guidance documents.</p>	<p>Entry Criteria: Schools are closed to students by order of the Sacramento County Health Officer and/or the Governor's office.</p> <p>Summary Students are in full-time virtual learning and do not physically attend a school campus.</p>

*Students, parents, and staff should be prepared to switch between the plans throughout the school year as dictated by changing circumstances on the direction of health officials at the County and State levels.

INDIVIDUAL PLAN DETAILS

Plan 1

ENTRY CRITERIA: Schools are cleared to reopen without social distancing guidelines by:

- Centers for Disease Control and Prevention
- Sacramento County Health Officer
- California Department of Education
- Governor's Office of the State of California

All schools return to full capacity on a daily basis. All guidelines except social distancing are in place.

Plan 2 - Transitional Model

ENTRY CRITERIA: Social distancing and other guidance is in place per:

- Centers for Disease Control and Prevention
- Sacramento County Health Officer
- California Department of Education
- Governor's Office of the State of California

HEALTH AND SAFETY

<p>Before School Day Begins</p>	<p>Staff</p> <ul style="list-style-type: none"> • All staff will prescreen themselves before leaving home for all COVID-19 related symptoms using the guidance in this link: Symptoms and Interactive Symptom Checker - Centers for Disease Control. If they exhibit any symptoms they will stay home and notify their site administration. • How to Protect Yourself and Others - Centers for Disease Control • Staff will notify site administration before entering the campus if they have had any contact with persons who have a COVID-19 diagnosis in the last fourteen days. <p>Parents/Guardians/Students</p> <ul style="list-style-type: none"> • All parents/guardians will prescreen their students before leaving the house for any COVID-19 related symptoms using the symptom list in this link: Symptoms - Centers for Disease Control. Students exhibiting symptoms will be required to stay home. • Keep Children Healthy During the COVID-19 Outbreak • How to Protect Yourself and Others - Centers for Disease Control • Parents will inform the school as soon as possible if their child tests positive for COVID-19. • The CJUSD will work with the Sacramento County Department of Health to determine if and when individual students and staff will need to quarantine.
<p>Bus Transportation</p>	<ul style="list-style-type: none"> • Students and staff will sanitize their hands upon entering the bus using the supplied hand sanitizer. • Students will be socially distanced on buses. • Students and staff will wear face masks unless exempt due to a medical condition. A policy will be put in place for students on an IEP with sensory issues that don't allow for wearing a mask. • Busses will have a supply of face masks to pass out to students in the event that a student doesn't have an appropriate covering. • Busses will be sanitized between routes.

	<ul style="list-style-type: none"> • A procedure will be developed in the event that a bus driver recognizes COVID-19 symptoms in a student that enters the bus.
Visitors restricted to essential personnel	<p>Permitted</p> <ul style="list-style-type: none"> • Outside Agencies = Counselors, probation officers, law enforcement officers, fire/EMS, social workers, CPS officials. • Military recruiters - Permitted before or after school hours in designated areas with social distancing guidelines required. • EL Homework Help tutoring - Permitted in virtual online format only to limit potential cross-contamination of school sites. • Parents for IEP, 504, SST, or other required meetings. • Contractors working with students (Maxim, Jabbergym) or working on facilities. • Student Teachers <p>Not Permitted</p> <ul style="list-style-type: none"> • Parent volunteers - not permitted • Guest speakers - not permitted • Classroom observations by parents or prospective teachers - not permitted • Prospective student/family school tours - Not permitted when students are present. • Non-CJUSD Staff Tutors - Not permitted • Outside vendors/representatives - Not permitted
School Entry and Dismissal	<ul style="list-style-type: none"> • Students will be assigned entry and exit points in different sections of the campus as practicable to provide social distancing upon entry and exit to school sites. • Students will report directly to their classrooms. School sites will communicate with families the earliest time students are allowed on campus. • The playgrounds, benches, fields, and quads will be closed. • Students and staff will refrain from congregating in groups.
Personal Protective Equipment (PPE)	<ul style="list-style-type: none"> • Face masks/coverings - Staff and students will wear masks/coverings that cover both the nose and mouth at all times on campus. Exemptions will be made on a case by case basis due to medical conditions with a note from a doctor. Face shields can be worn in conjunction with a mask/covering but not as a replacement for a mask/coverings.

	<ul style="list-style-type: none"> ● Gloves are not required of staff except those working with students in situations where there is the possibility of coming in contact with bodily fluids such as saliva or during toileting tasks with students. Gloves will be provided to staff in these situations. <ul style="list-style-type: none"> ○ Gloves are not recommended to be worn by students. ● Plastic partitions will be installed at the front lobby of each school site as needed.
Cleaning and Disinfecting	<ul style="list-style-type: none"> ● Sanitizing stations will be set up in all classrooms, offices, and athletic areas. ● Handwashing/sanitizing times will be built into the daily school schedule. ● Individual water bottles will be used by students and staff. Drinking fountains will be turned off. ● Frequently touched surfaces will be disinfected throughout the school day. ● Classrooms and offices will be disinfected nightly by trained custodial staff. ● All objects and equipment will be limited to a single-person use whenever possible. All items will be disinfected between uses as practicable. ● Shared equipment such as computers will be disinfected between individual student use. ● All staff will be trained in disinfecting practices and will have access to disinfecting agents.
Hygiene Practices	<ul style="list-style-type: none"> ● All persons will maintain at least six feet of spacing (social distancing) as practicable. ● All staff, students, and parents will be provided information regarding proper hygiene procedures pertaining to COVID-19 transmission including: <ul style="list-style-type: none"> ○ Washing hands regularly ○ Covering mouths during coughs or sneezes ○ Wearing face coverings ○ Social distancing at a minimum of six feet ○ Not touching faces and eyes ● Students and staff will wash or sanitize hands upon entering the classroom. ● Reminders of hygiene procedures will be posted throughout classrooms and school sites. ● Students and staff will use their own individual supplies (pencils, paper, calculators, crayons, etc.) and will refrain from sharing. ● Food and drinks will not be shared.
Plan to Address the Positive Test Results of	<ul style="list-style-type: none"> ● <u>GUIDANCE FOR WHEN EMPLOYEES SHOULD REPORT TO WORK DURING COVID-19 PANDEMIC</u> ● Any student or staff who displays symptoms of COVID-19 will be sent to the school office. School sites will have designated health isolation rooms. Parents or guardians

COVID-19 of Students or Staff AND for when Students Exhibit Symptoms at School	<p>will be called to pick up students as soon as possible. Isolation rooms will be disinfected after each individual use.</p> <ul style="list-style-type: none"> • CJUSD will work with the Sacramento County Health Department to monitor individuals who test positive for COVID-19 and implement appropriate contact tracing. Decisions to quarantine individuals or groups of students will be made in conjunction with the appropriate county health department. • Communication of COVID-19 cases will be made to the public following state and federal FERPA/HIPPA guidelines.
Classroom Configuration	<ul style="list-style-type: none"> • Six feet of distance between individuals will be maintained as much as possible. This includes the spacing of desks and tables. • All student desks and tables will be facing the same direction. • Group work will be assigned only when six feet of separation can be maintained. • Locker rooms will be closed. Students will complete physical education class activities in the clothes they wear to school.
Hallways and common areas, passing periods at the secondary level	<ul style="list-style-type: none"> • Students and staff will maintain six feet of separation in hallways including while in lines as practicable. • Students will report immediately to their next class during passing periods at the secondary level. • There will be no congregating in hallways or common areas.
Recess	<ul style="list-style-type: none"> • Recesses will be staggered with the same cohort of students. • Students will be assigned sections of the playground to provide better social distancing. • Outdoor playground structures will be closed at all elementary schools. • Students and staff will maintain social distancing protocols at all times. • Playground equipment (balls, jump ropes, etc.) will be used by an individual student and disinfected after each recess period.
Lunch	<ul style="list-style-type: none"> • Students will be provided with areas to social distance during lunchtime. • Cafeterias will serve sack lunches.
Field Trips	<ul style="list-style-type: none"> • There will be no off-campus field trips.
Athletics	<ul style="list-style-type: none"> • Athletic practice and competition decisions will follow guidelines from the Sacramento County Department of Health and the California Interscholastic Federation (CIF).

Rallies, Assemblies, Clubs, and Activities	<ul style="list-style-type: none"> Rallies, assemblies, clubs, and activities will only be permitted when social distancing can be maintained.
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CURRICULUM AND INSTRUCTION MODEL

School Site Attendance

Inclusion Preschool at MHS	<ul style="list-style-type: none"> Four days per week model with morning and afternoon shifts. No class on Mondays. Special education services such as speech and occupational therapy will be done both in-person and/or via teletherapy.
Center Co-Op Preschool at MHS	<ul style="list-style-type: none"> Students split into morning and afternoon shifts.
Elementary Schools	<p>Transitional 40/60 Split - Elementary Site Schedule</p> <ul style="list-style-type: none"> Half of the class comes to school on Tuesday and Thursday Half of the class comes to school on Wednesday and Friday Students complete virtual learning lessons on days they are not physically in class. Monday is for teachers to work on virtual learning. Virtual learning may include packet-based work and Google Classroom assignments. An independent study option is available which requires no school-site attendance. Speech/PT/OT done via telehealth on days students are not at a school site. IEP/504/SST virtual meetings to be held on Mondays whenever possible.
Wilson C. Riles Middle School	<p>Six Periods - Wilson C. Riles Schedule</p> <ul style="list-style-type: none"> Monday: Virtual learning - No in-person classes The school will communicate to families the days their student(s) will attend on-site classes. Tuesday: Period 1-6 (half the students - Track 1) Wednesday: Period 1-6 (half the students - Track 2)

	<ul style="list-style-type: none"> • Thursday: Period 1-6 (half the students - Track 1) • Friday: Period 1-6 (half the students - Track 2) • Days in which students aren't in school are days they have virtual learning assignments. • An independent study option is available. • Speech/PT/OT done via telehealth on days students are not at school.
Center High School	<p>Eight periods - A/B schedule - Center High School Schedule</p> <ul style="list-style-type: none"> • The school will communicate which days students will be in class. • Monday: Virtual learning - No in-person classes • Tuesday: (A Day Track 1) Period 1-4 (half the students) • Wednesday: (A Day Track 2) Period 1-4 (half the students) • Thursday: (B-Day Track 1) Period 5-8 (half the students) • Friday: (B-Day Track 2) Period 5-8 (half the students) • Speech/PT/OT done via telehealth on days students are not at school.
McClellan High School	<p>If fewer than 70 students as of July 31:</p> <ul style="list-style-type: none"> • Students will attend school 5 days a week on a shortened schedule as social distancing can be maintained on this campus. <p>If more than 70 students as of July 31:</p> <ul style="list-style-type: none"> • Monday: Virtual learning - No in-person classes • The school will communicate to families the days their student(s) will attend on-site classes. Same shortened schedule. • Tuesday: Period 1-6 (half the students - Track 1) • Wednesday: Period 1-6 (half the students - Track 2) • Thursday: Period 1-6 (half the students - Track 1) • Friday: Period 1-6 (half the students - Track 2) • Days in which students aren't in school are days they have virtual learning assignments.

	<ul style="list-style-type: none"> An independent study option is available. McClellan High School Schedule
Independent Study	An independent study option is available for all families who request it. This option will not require the physical presence of students on a school campus. Families will sign up for independent study in the last week of July.
Home and Hospital	<ul style="list-style-type: none"> No in-person services will be offered for students who are sick with a communicable illness or under quarantine.

Curriculum, Instruction, Materials, and Technology

District Approved Curriculum and Platforms	District Approved Virtual Learning Materials and Platforms Elementary Resource Guide Grades K-2 3-5 6
Elementary Daily Schedule	Elementary Schedule Student & Families Schedule/Expectations
Wilson C. Riles Daily Schedule	Wilson C. Riles Schedule
Center High School Schedule	Center High School Schedule
McClellan High School Schedule	McClellan High School Schedule
First Three Weeks of the School Year	Administer universal screeners, diagnostic assessments, and diagnose unfinished learning.
Technology	<ul style="list-style-type: none"> Chromebooks provided to students who need them to transport between home and school. Charging stations located in classrooms. Internet hotspots provided to families who need them.
Grades	Elementary - TBD Middle School - Traditional Letter Grade System - A-F Center High School - Traditional Letter Grade System - A-F McClellan High School

	<p>Teachers will assign grades A, B, C, or Credit/No Credit. Grading Scale:</p> <p>A = 90-100%+</p> <p>B = 80-89%</p> <p>C = 70-79%</p> <p>F or Credit/No Credit = 0-69% - Teacher discretion used to determine whether a student receives credit, based on effort, quality of work, and other factors.</p>
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Special Education

Special Education Services	<ul style="list-style-type: none"> • Per AB 77, the District will provide Prior Written Notice (PWN) which will include a description of the means by which the individualized education program will be provided under emergency conditions in which instruction or services, or both, cannot be provided to the pupil either at the school or in person for more than 10 school days. • Elementary level special education teachers will continue to support small groups of students on targeted IEP goals and collaborate with grade-level teachers. Services will be provided via pull out/push in and/or online. • Secondary special education teachers will continue to support students on targeted IEP goals and collaborate with grade-level teachers in their classes and online. • Home and Hospital students will be served virtually. • IEP meetings will be held in an online format whenever possible. • IEP meetings will be held on Mondays whenever possible. • IEP guidelines will be updated regularly to reflect the current guidance from the U.S. Department of Education and the California Department of Education. • Occupational therapy, physical therapy, speech therapy, ERMHS counseling, behavior intervention services, transition services, and consultative services for hard of hearing, orthopedic impairment, and vision service will be held both on campuses and using teletherapy format on days that students are not on a school site. The format for individual students will be determined by the provider in consultation with the parent(s)/guardian(s). • Social distancing will be maintained as best as possible. Social distancing will not be possible during toileting, feeding tube tasks, etc., and/or other individual needs.
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English Language Learners

Classroom and Virtual learning	<p>English Learners will continue to receive Integrated and Designated ELD specialized services. ELD instructors will continue to plan for Designated ELD instruction using the district adopted materials and curriculum. The California English Language Development standards are to be continued to be referenced for the planning of</p>
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	<p>Integrated and Designated lessons.</p> <p>The following considerations will be used when scheduling services in and out of class:</p> <ul style="list-style-type: none"> • In class days - The EL instructor will meet with EL students in assigned classes at the middle/high school level once a week. In elementary schools, the EL teacher will meet with the grade-level groups twice a week. • The EL instructor can use Mondays to meet with an individual or grade-level teams to determine how to support each student's English Language Development and achievement in general education classes. • All English Language (EL) instructors will use Google Classroom on virtual learning days to deliver assignments, communication, and feedback for students.
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Title One Services

	<p>Title I Teachers will continue to support small groups of students on targeted skills and collaborate with grade-level teachers for at-risk (tier 2) students and provide services via pull out/push in, online modalities, packets, and phone calls.</p>
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Plan 3

ENTRY CRITERIA: Schools are closed to students by order of the Sacramento County Health Officer and/or the Governor's office.

- The full-time virtual learning format

Preschools	Virtual Learning Format
Elementary Schools	<p>Instructional Main Focus - Reading, , Writing, Math</p> <p>Instructional Secondary Focus - Science, Social Studies, and Physical Education</p> <p>Kindergarten 180 minutes of instruction and activities Monday through Friday to include:</p> <p>Online Live Instruction and Interaction Activities</p> <ul style="list-style-type: none"> • At least 60 minutes, in one or more sittings, of online instruction/interaction with students per day which covers all subject areas. This time includes at least one social/emotional activity. <p>Independent Student Work - Assigned by the teacher - 120 minutes</p> <ol style="list-style-type: none"> Reading, writing, math, social studies, science, and physical education The teacher provides packet-based and online

- iii. assignments/activities which will be passed out with lunches.
Assessments

- One hour of online office hours with teachers and other staff per day to provide 1:1 and/or small group assistance. This is for drop-in meetings and is not required of students.
- Every effort will be made to return parent/student emails and phone calls within one business day.

Grades 1 - 3

230 minutes of online instruction and independent assignments and activities per day Monday through Friday to include:

Online Live Instruction and Interaction Activities

- At least 60 minutes of online instruction/interaction with students per day which covers all subject areas. This time includes at least one social/emotional activity.

Independent Student Work - Assigned by the teacher

- a. **Reading and Writing** - 60 minutes
 - i. Grades 1, 2
 1. Foundational reading skills; teaching & practice of comprehension/writing skills
 - ii. Grade 3
 1. The practice of reading comprehension; writing instruction and practice.
- b. **Math** - 60 Minutes
 - i. Students will work on assigned independent math assignments and activities.
- c. **Science, social studies, and physical education** combined - 50 Minutes
- d. **Assessments** - As needed

- Every effort will be made to return parent/student emails and phone calls within one business day.
- 60 minutes of online office hours with teachers and other staff per day provide 1:1 and/or small group assistance. This is for drop-in meetings and is not required of students.

Grades 4 - 6

240 minutes of instruction and activities per day Monday through Friday to include:

Online Live Instruction and Interaction Activities

- At least 60 minutes of online instruction/interaction with students per day which covers all subject areas. This time includes at least one social/emotional activity.

	<p>Independent Student Work - Assigned by the teacher</p> <ul style="list-style-type: none"> e. Reading and Writing - 60 minutes <ul style="list-style-type: none"> i. The practice of reading comprehension; writing instruction and practice. f. Math - 60 Minutes <ul style="list-style-type: none"> i. Students will work on assigned independent math assignments and activities. g. Science, social studies, and physical education combined - 60 Minutes h. Assessments - As needed <ul style="list-style-type: none"> • Every effort will be made to return parent/student emails and phone calls within one business day. • 60 minutes of online office hours with teachers and other staff per day provide 1:1 and/or small group assistance <p>Teacher online time = 120 minutes daily. The remaining contract time each day to be used for lesson planning, grading, IEP/504/SST meetings, answering emails, and meetings at the discretion of the administration.</p> <p>Student responsibility for learning = 240 minutes including both live, online instruction and independent</p> <p>INSTRUCTIONAL METHODS AND PLATFORMS Will include curriculum materials and online platforms found in the following links:</p> <p>District Approved Virtual Learning Materials and Platforms</p> <p>Elementary Resource Guide Grades K-2 3-5 6</p>
<p>Wilson C. Riles Middle School</p>	<ul style="list-style-type: none"> • Minimum of 240 minutes of instruction/assignments each day Monday through Friday to include: <ul style="list-style-type: none"> ○ Online live meetings each day with each class for 30 minutes. The school will publish the daily schedule with the times of each meeting. ○ Students are expected to participate in the live online class meeting for 30 minutes for each class and complete 50 minutes of independent work each day for each class. Student minimum daily time commitment = 240 minutes. • A daily 60 minute online office hours time will be scheduled for 1:1 tutoring and small group tutoring/assistance. This is for drop-in meetings and is not required of students. <p>Teacher online time commitment for a six-period, A/B block schedule meeting daily = 2.5 hours per day. The remaining contract time each day to be used for lesson</p>

	<p>planning, grading, IEP/504/SST meetings, answering emails, and meetings at the discretion of the department head and administration.</p> <p>GRADING - Traditional Letter Grade System - A-F</p> <p>INSTRUCTIONAL METHODS AND PLATFORMS Will include curriculum materials and online platforms found in the following links: District Approved Virtual Learning Materials and Platforms</p>
Center High School	<ul style="list-style-type: none"> • <u>Minimum</u> of 240 minutes of instruction/assignments each day Monday through Friday to include: <ul style="list-style-type: none"> ◦ Live online meetings each day with each class for at least 45 minutes. The school will publish the daily schedule with the times of each meeting. ◦ Students are expected to participate in the live online class meeting for 45 minutes for each class and complete 45 minutes of independent work each day for each class. Student minimum time commitment each day is 6 hours for full-time students.. • A daily sixty-minute online office hours time will be scheduled for 1:1 tutoring and small group tutoring/assistance. This is for drop-in meetings and is not required of students. <p>Teacher online time commitment for an eight period block A/B schedule = 3.25 hours per day. The remaining contract time each day to be used for office hours, lesson planning, grading, IEP/504/SST meetings, answering emails, and meetings at the discretion of the department head and/or administration.</p> <p>INSTRUCTIONAL METHODS AND PLATFORMS Will include curriculum materials and online platforms found in the following link: District Approved Virtual Learning Materials and Platforms</p> <p>GRADES Center High School - Traditional Letter Grade System - A-F</p>
McClellan High School	<ul style="list-style-type: none"> • Minimum of 180 minutes of instruction/assignments each day Monday through Friday to include: <ul style="list-style-type: none"> Online meetings each day with each class for 30 minutes. This class time will include time for students to work independently, with teacher support. The school will publish the daily schedule with the times of each meeting. • A daily 45 minute online teacher office time will be scheduled for 1:1 tutoring and small group tutoring/assistance. This is for drop-in meetings and is not required of students. <p>Teacher online time commitment = 3.75 hours per day. The remaining contract time each day to be used for lesson planning, grading, IEP/504/SST meetings, answering</p>

	<p>emails, and site-based meetings.</p> <p>GRADES Teachers will assign grades A, B, C, or Credit/No Credit. Grading Scale: A = 90-100%+ B = 80-89% C = 70-79% F or Credit/No Credit = 0-69% - Teacher discretion used to determine whether a student receives credit, based on effort, quality of work, and other factors.</p>
Independent Study Program	The independent study program will continue unchanged.
Title 1	<p>The following considerations will be used when scheduling services virtually:</p> <ul style="list-style-type: none"> • Title I Teachers will continue to support small groups of students on targeted skills and collaborate with grade-level teachers for at-risk (tier 2) students. • Title I teachers will use Google Classroom to deliver assignments, communication, and feedback for students.
English Learner Services	<ul style="list-style-type: none"> • English Learners will continue to receive Integrated and Designated ELD specialized services. • ELD instructors will continue to plan for Designated ELD instruction using the district adopted materials and curriculum. The California English Language Development standards are to be continued to be referenced for the planning of Integrated and Designated lessons. <p>The following considerations will be used when scheduling services virtually:</p> <ul style="list-style-type: none"> • The EL instructor will meet with EL students in assigned classes at the middle/high school level once a week. In elementary schools, the EL teacher will meet with the grade-level groups twice a week. • All English Language (EL) instructors will use Google Classroom to deliver assignments, communication, and feedback for students.
Special Education Services	<p>All special education services will be provided in a teletherapy or virtual format. Case managers will make weekly contact with students on their caseload.</p> <p>. This can include; joining in on general ed Google Classrooms to help provide accommodations and modifications to students; assigning students daily/weekly assignments through their own Google Classroom; connecting with students through phone calls, emails, virtual meetings or other platforms.</p> <p>For Secondary Pull-Out services, Monitor services and/or other services not associated with a particular special education class or course that students are enrolled in, case managers will need to service those students and service logs will need to be completed.</p>

	Special Ed teacher will continue to plan for and provide services to target IEP goals and
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